



The Blairgowrie Golf Club

What we need

Blairgowrie Golf Club will be a “controller” of the personal information that you provide to us unless otherwise stated.

When you register as a member of Blairgowrie Golf Club or renew your membership (including if you are registering or renewing on behalf of a child under the age of 18), we will ask you for the following personal information:

- contact details – name, address, email address, date of birth, etc;
- membership criteria / category;
- payment details – bank account number, sort code, card details, etc;
- equality information – for example, disability, etc.; and
- past club information, including handicap details etc.

Why we need your personal information – contractual purposes

We need to collect our members’ personal information so that we can manage your membership. We will use our members’ personal information to:

- provide you with core member services including membership renewals, handicap certificates, additional member service purposes, insurance, voting, etc;
- set up your online membership account and handicap details;
- send you membership communications [by post or email] in relation to essential membership services, including but not limited to, general meeting notices, membership renewals, membership fees’ information, etc.;

If you do not provide us with all of the personal information that we need to collect, then this may affect our ability to offer the above membership services and benefits.

Why we need your personal information – legitimate purposes

We also process our members’ personal information in pursuit of our legitimate interests to:

- promote and encourage participation in golf by sending members’ communications and booking information for upcoming competitions and events.;
- provide competitions in golf by accepting and managing entries for our competitions and checking your personal information to ensure you are entered into the correct category;
- we post members contact numbers in a secure members’ only area on our website in order to allow members the opportunity to contact others to schedule ties, or for any other competitions purposes.
- monitor and develop participation in golf by monitoring members’ engagement and inviting our members to participate in surveys for research and development purposes;



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- invite our members as award winners or guests to our annual awards dinner / ceremony and any other club events;
- respond to and communicate with members regarding your questions, comments, support needs or complaints, concerns or allegations in relation to golf at Blairgowrie Golf Club. We will use your personal information to investigate your complaint, to suspend membership, take disciplinary action, etc.

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes. If you wish to object to any of the above processing, please contact us via office@theblairgowriegolfclub.co.uk. If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member.

Why we need your personal information – legal obligations

We are under a legal obligation to process certain personal information relating to our members for the purposes of complying with our obligations under:

- the Companies Act 2006 to maintain a register of our members, which includes our members' name, address, the date they were admitted to membership and the date on which they ceased to be our member, and hold general meetings, including issuing notices and voting arrangements;
- the Protection of Vulnerable Groups (Scotland) Act 2007 to check that any volunteers are able to undertake regulated work with children and protected adults;
- the Equality Act 2010, which requires us to process personal information to make reasonable adjustments where necessary; our member and hold general meetings, including issuing notices and voting arrangements.

Other uses of your personal information

We may ask you if we can process your personal information for additional purposes. Where we do so, we will provide you with an additional privacy notice with information on how we will use your information for these additional purposes.

Who we share your personal information with

We may be required to share personal information with statutory or regulatory authorities and organisations to comply with statutory obligations.

We may also share personal information with our professional and legal advisors for the purposes of taking advice.

Blairgowrie Golf Club employs third party suppliers to provide services, including IT, Legal etc. These suppliers may process personal information on our behalf as “processors” and are subject to written contractual conditions to only process that personal information under our instructions and protect it.

In the event that we do share personal information with external third parties, we will only share such personal information strictly required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.



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How we protect your personal information

Your personal information is stored on our electronic filing system and our servers based in the UK and is accessed only by our staff and third-party suppliers for the purposes set out above.

We also hold hard copies of membership information and these are stored in a locked filing cabinet in our administration office and is only accessed by senior club officials for the purposes set out above.

How long we keep your personal information

We will only keep your personal information for as long as necessary to provide you with membership services. Unless you ask us not to, we will review and possibly delete your personal information where you have not renewed your membership with us for six years or longer.

We will keep certain personal information of members for longer in order to confirm your identity, when you were a member of Blairgowrie Golf Club and for how long. We need to do this to comply with the Companies Act 2006, which requires us to keep a register of members or in the event of a claim against Blairgowrie Golf Club.

Your rights

You can exercise any of the following rights by writing to us at office@theblairgowriegolfclub.co.uk.

Your rights in relation to your personal information are:

- you have a right to request access to the personal information that we hold about you by making a “subject access request”;
- if you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information;
- you have a right to request that we restrict the processing of your personal information for specific purposes; and
- if you wish us to delete your personal information, you may request that we do so.

Any requests received by Blairgowrie Golf Club will be considered under applicable data protection legislation.